



Kennesaw Mountain High School

December Graduate Request Form

For counseling use only

Date received: _____

Due to limited space in classes, placement in required courses is not guaranteed. A change of schedule to accommodate this request may not be considered until the 10th day of the term.

Student Name: _____ Student ID: _____

Graduation intent: ☐ First semester/December graduation (senior)

Both the student and parent/guardian must review and initial each item and sign this form.

Student Initials	Parent/Guardian Initials	Criteria and Expectations								
		<p>The following courses must be completed to meet graduation requirements:</p> <table border="0"><tr><td>_____</td><td>_____</td></tr><tr><td>_____</td><td>_____</td></tr><tr><td>_____</td><td>_____</td></tr><tr><td>_____</td><td>_____</td></tr></table> <p>_____ Counselor's Signature</p> <p>_____ Date</p>	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____									
_____	_____									
_____	_____									
_____	_____									
		<p>Due to limited space in required classes, student cannot be guaranteed placement in courses required for early graduation. Student may take classes online via CVA or GAVS if in-person seats are not available, and the course is offered and available online. Submission of the Online Student Agreement is required to take online classes. See your counselor for more information.</p>								
		<p>HOPE scholarship/grant is available to first semester graduates. However, eligibility is not determined until <i>late February</i>; students may need to pay tuition. If planning to enroll in college/technical college spring semester, student must contact the financial aid office of the institution. Students must apply for HOPE; information can be found at www.gafutures.org.</p>								
		<p>Financial aid is limited for students entering college mid-year. Please plan accordingly.</p>								
		<p>I understand graduation requirements may be different from college admission requirements. It is the student's/family's responsibility to research college/university admission requirements and deadlines.</p>								
		<p>It is the student's responsibility to obtain information related to the graduation ceremony and to attend the mandatory practices.</p>								
		<p>Final transcripts will be available after final fall semester grades are entered/posted to transcripts in January. This may not occur before the first day of class for students enrolling in college in January. It is your responsibility to notify the college.</p>								
		<p>I understand that diplomas will NOT be available until after the spring commencement ceremony.</p>								
		<p>The senior Graduation Survey in Naviance must be completed in December as part of senior clearance. Student is also responsible for returning books, CCSD laptop, other loaned items, and paying any outstanding fees.</p>								
		<p>December graduates may not participate in athletics or clubs spring semester.</p>								

My signature below acknowledges that I understand and agree to abide by the information above.

Parent/Guardian Signature

Date

Student Signature

Date

Email address

Email address

Phone number

Phone number